

# Lesson 1 - Creating a YouTube Account

## I. Create a YouTube Account

- a. Go to [www.youtube.com](http://www.youtube.com)
- b. Select CREATE ACCOUNT
- c. Fill out the registration form
- d. Go to your email and click on the confirmation link to activate account

A screenshot of the YouTube registration form. The form is light blue and contains the following fields and options:

- Username: [text input field]
- Your username can only contain letters A-Z or numbers 0-9
- [Check Availability](#)
- Location: [dropdown menu showing "United States"]
- Postal Code: [text input field]
- Date of Birth: [three dropdown menus for day, month, and year]
- Gender:  Male  Female
- Let others find my channel on YouTube if they have my email address

## Lesson 2 - Playlists

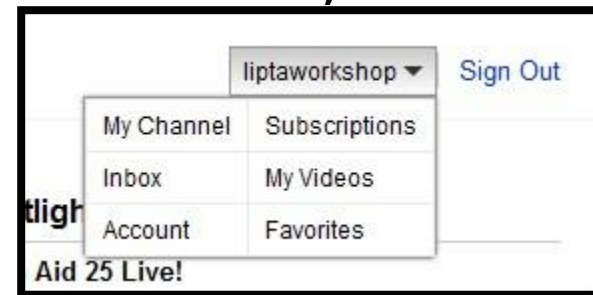
### II. Create Some Playlists

- a. Select the dropdown menu in the upper right corner
- b. Select **MY VIDEOS**
- c. Select **PLAYLIST/+NEW**
- d. Create playlists for all topic areas (Kinematics, Projectile Motion etc)

### III. Adding Videos to Playlist

- a. Select **MY CHANNEL** from dropdown menu
- b. Search for a video to put in your new playlists
- c. Select **ADD TO** dropdown menu under video
- d. Choose playlist

#### IIa,b



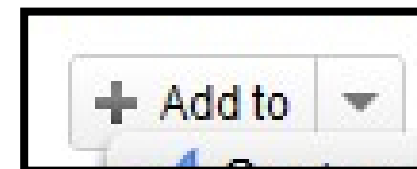
#### IIc



#### IIIa



#### IIIb

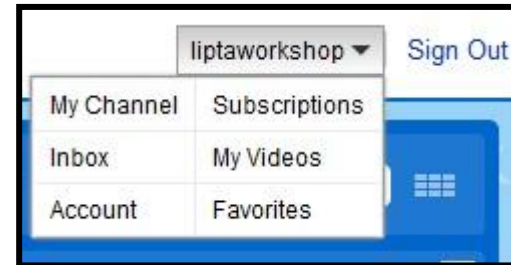


## Lesson 3 – Customizing Your Channel

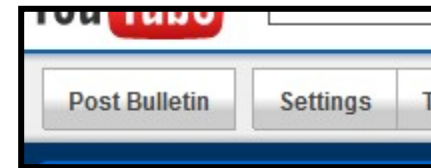
### IV. Customizing your Channel

- a. Select MY CHANNEL from dropdown menu
- b. Select SETTINGS
- c. Give your site a title
- d. Select SAVE CHANGES
- e. Select VIDEOS and PLAYLISTS
- f. Select PLAYLISTS so users can see your playlists
- g. Select each playlist on the right you want your users to see
- h. SAVE CHANGES
- i. Select THEMES and COLORS
- j. Choose a theme
- k. SAVE CHANGES
- l. Select MY CHANNEL and view changes

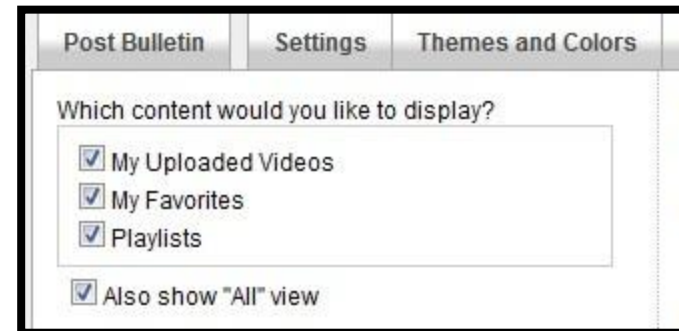
#### IVa



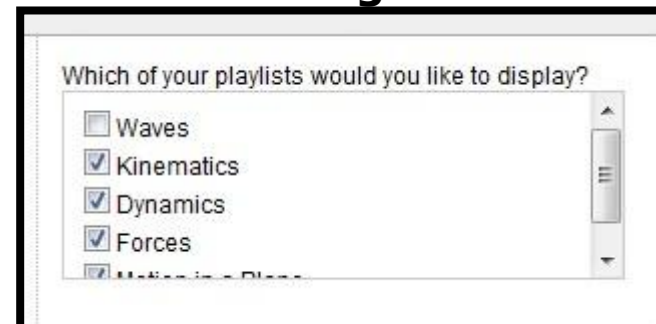
#### IVb



#### IVf



#### IVg



## Lesson 4 – Editing Videos

### V. Trimming - Removing unwanted video at the beginning or end of video

- a. Play video
- b. Press i on keyboard during playback where trim begins
- c. Press o on keyboard where trim ends
- d. Left Click Drag to adjust start and end points
- e. Select **EDIT, TRIM TO SELECTION**

### VI. Cutting Unwanted Video

- a. Follow procedure above
- b. Select EDIT, CUT

### VII. Saving

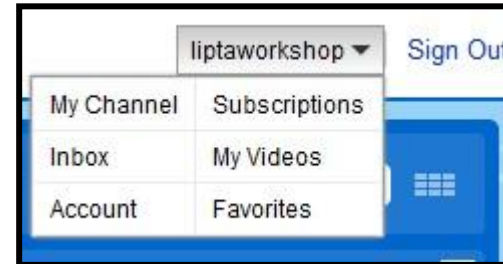
- a. File, Save, *yourname.mp4*

## Lesson 5 – Uploading Videos

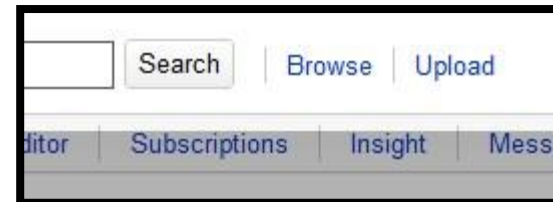
### VIII. Uploading Videos

- a. Select **MY VIDEOS** from dropdown menu
- b. Select **UPLOAD**
- c. Select **UPLOAD VIDEO**
- d. Choose a video from your computer
- e. Change title
- f. Complete Description, Category, Tags (keywords)
- g. Save Changes and **WAIT!!!!!!**
- h. Go to **MY VIDEOS**
- i. Select your new video
- j. Select **ADD TO** and choose a playlist

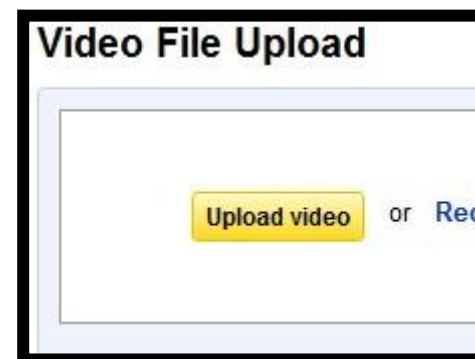
### VIII. a



### VIII. b



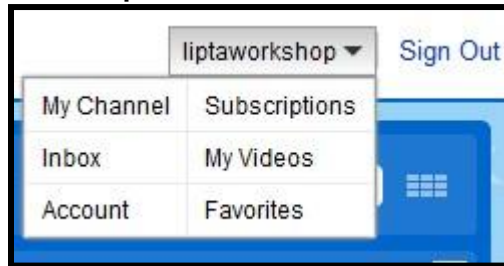
### VIII. c



## Lesson 6 – Moderating User Comments

### IX. Moderating User Comments

a. Select **MY VIDEOS** from the dropdown menu



b. Select **EDIT**



c. Select **COMMENTS, COMMENTS VOTING & VIDEO RESPONSES**

d. Make the following choices

